

**CONFIDENTIAL****ROUTING AND TRANSMITTAL SLIP**

Date

12 July 1985

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. D/S

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

The request to RPD to publish the Unauthorized Disclosures Notice is forwarded for your signature. As you requested, PAO has reviewed the document and has provided "no comment."

25X1

25X1

25X1

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org symbol, Agency/Post)

Room No.—Bldg.

6S04

Policy Branch/PPG

Phone No.

5041-102

**CONFIDENTIAL**

OPTIONAL FORM 41 (Rev. 7-76)

☆ GPO : 1983 O - 361-529 (501)

Prescribed by GSA  
FPMR (41 CFR) 101-11.206

CONFIDENTIAL

16 JUL 1985

MEMORANDUM FOR: Chief, Regulatory Policy Division/OIS

25X1 FROM:

[REDACTED]  
Director of Security

25X1 SUBJECT:

Proposed [REDACTED] Avoiding Unauthorized  
Disclosures

1. The attached HN is submitted for formal coordination and publication. This HN is proposed as a reminder to employees to avoid solicitations to disclose possibly classified information while participating in public speeches, forums and panels. The notice has been informally coordinated with the Office of General Counsel and with the Public Affairs Office. [REDACTED]

2. Please direct any questions to [REDACTED]  
Policy and Plans Group on [REDACTED]

25X1 !OS/P&M/PPG [REDACTED] (5 June 85)!  
!Revised 12 July 85!

!Distribution:!

! Orig - Adse!  
! 1 - D/S!  
! 1 - OS Registry!  
! 1 - PPG Chrono!  
25X1 ! ① [REDACTED]

OS 5 2126

CONFIDENTIAL

**Page Denied**

## ROUTING AND TRANSMITTAL SLIP

Date

17 July 1985

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1.

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	For Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

This final version  
of the (Unauthorized)  
Disclosure Notice was  
changed to its present form  
by D/S on 16 July 1985.

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

	ost)	Room No.—Bldg.
		Phone No.

5041-102

★ GPO : 1981 O - 381-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

STAT

Back

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposed Notice on Unauthorized Disclosures

FROM: [Redacted]		EXTENSION	NO.
Chief, Policy and Plans Group, CS		[Redacted]	DATE 20 June 1985
TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED      FORWARDED		
1. Public Affairs Office 7D00 Headquarters	4/25/85	CSW	<p>Attached is a Notice proposed by the Office of Security regarding unauthorized disclosures. It has been informally coordinated with the Office of General Counsel.</p> <p>It is requested that you provide your comments to Policy and Plans Group by COB on 30 June 1985.</p> <p>Please direct any questions to [Redacted]</p> <p>7. Public Affairs has no comment.</p>
2. [Redacted]	— your action		
3. [Redacted]			
4.			
5.			
6.			
[Redacted]			
Chief, Policy & Plans Group			
8.			
9.			
10.			
11.			
12.			
13.			
14. [Redacted]			

CONFIDENTIAL

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposed Notice on Unauthorized Disclosures

25X1 25X1 25X1	FRO	EXTENSION	NO.
	Policy Branch/PPG		DATE
			20 June 1985

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1.

C/Policy Branch

RECEIVED

FORWARDED

OFFICER'S INITIALS

6/20/85

JR

2.

3.

C/PPG

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Attached, at the request of the D/S, is a proposed notice re subject to be coordinated with PAO prior to formal coordination through RPD.

OFFICE OF THE DIRECTOR

19 JUNE 1985



Office of Security

TO:

SUBJECT:

PROPOSED HN,  
AVOIDING UNAUTHORIZED DISCLOSURES

- PLS. HAVE TAB A VERSION REDONE AS SHOWN.
- PLS. HAVE THE PUBLIC AFFAIRS OFFICE FORMALLY COORDINATE ON THE ITEM. (I WANT DDA TO KNOW PA PEOPLE APPROVE IN CONCEPT)
- AFTER PA COORDINATION, PLS. RETURN TO ME AND I'LL SIGN IT. THANKS.



CONFIDENTIAL

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)  
Proposed [ ] Avoiding Unauthorized Disclosures

FROM: [ ]  
Policy Branch/PPG

EXTENSION

NO.

DATE 5 June 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/POL BR

6/7/85 JR

2. C/PPG

6/11

mlv

3. DD/P&M

6/11

6/11

D

4. DD/S

19 JUN 1985

6/11

Q

5. D/S

19 JUN 1985

At the direction of D/S, attached as Tab A is a memo to C/RPD requesting publication of an HN on subject. The proposed HN is also attached.

Basic documents attached as Tab B include a cable issued to contractors by D/S as well as SECOM documents regarding same subject.

D/S signature is requested.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM 1-79

610

USE PREVIOUS EDITIONS

CONFIDENTIAL

GPO : 1983 O - 411-632

**Page Denied**

Next 6 Page(s) In Document Denied

**ROUTING AND TRANSMITTAL SLIP**

Date

21 Feb 1985

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. ADD/S&amp;T

6E-56 Headquarters

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

Jim:

I thought you would be interested in seeing the wire sent to contractors pursuant to your suggestion in DDS&T-083-85 (attached).

Atts

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Director of Security

Phone No.

Building

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA

FPMR (41 CFR) 101-11.206

☆ GPO : 1983 O - 381-529 (301)

Distribution:

Orig - Adse

1 - OS Registry

**Page Denied**

Next 2 Page(s) In Document Denied